**Ms. Cordero’s Dance Class Procedures and Expectations**

Entering the Classroom

* Shoes must be taken off outside the class and put into backpack.
* Enter the classroom with zero talking and positive; Leave the attitude outside!
* Walk straight to ROLL CALL SPOT
* Read the board and follow instructions
* Take out appropriate dance wear and/or materials to start class.

Getting Prepared for Class

* YOU ARE GIVEN 4 MINUTES TO DRESS OUT.
* You will need to change into your dance attire (dress code policy located in syllabus).
* Change in designated ROLL CALL SPOT.
* Return all unnecessary items to your backpack and hang on hook.
* Sit in your assigned roll-call spot on the floor and face the director for further instructions.

Getting Prepared for Lecture Days

* Same as above
* Gather your folder with paper and pencil, sit in your assigned roll-call spot on floor and face the director for further instructions.

*IF YOU FORGET THE STARTING PROCEDURES, I WILL HAVE THEM PROVIDED IN THE CLASSROOM.*

Bathroom Procedures

* In case of emergency, you will only be given 3 rest room passes for the year.

Asking Questions

* Raise your hand; ask me at the appropriate times.
* Make sure they are relevant to the subject or dance being learned. See me before/after class for extra assistance.

Coming to Attention

* Teacher- “Gator Dance”. Student response- “CHOMP CHOMP”

Classroom Behavior during all Announcements

* Stay quiet while ALL announcements are on or the teacher is speaking
* Only the teacher answers the classroom door.

Leaving to and from class

* Inform the teacher after the first 10 minutes of class and before the last 10 if needing to go somewhere (Bathroom, office, nurse, etc.)
* An official pass should be the only pass you use to leave or enter my class*. I do not accept hand or give hand written notes.*

Turning in Paperwork

* Turn in any tests/assignments to the assigned location or class bin.

Tardy Procedures

* Knock on the appropriate door (the door will be locked when dressing).
* Walk in silent and put the pass on my desk (if you have one).
* Complete the normal dress out procedures and find your assigned spot to sit in.
* Wait for further instructions.

Absence Procedures

* Come to class early and ask director for missed assignment.
* If a test was missed, you are given three school days after date of test to complete.

Lost and Found

* Turn items into me if found. All items that are left in dance or locker room will be taken to the lost and found (office) at the end of each day.

Behavior with Substitute

* Treat the substitute the same as you would treat the teacher; RESPECTFULLY. Any misbehavior will be recorded and returned back to the teacher

Safety Procedures

* If you or someone is seriously injured, notify me immediately.
* Fire drills, severe weather drills, or any alarmed drills are to be done quietly and CALMLY. Wait for instructions (we will be following the new protocol adopted by DISD).

Lunch Procedures

* All students should line up at the door quietly and wait for the teacher’s escort/signal.

Dancing etiquette

* While dancing you should be arm’s length away from each other
* Do not judge, talk, make fun of, or express hurtful comments to anyone
* Always clap after a group of the class performs

Classroom Property Procedures

* Touch the mirror, clean the mirror. Touch the wall, clean the wall.
* Do not touch the classroom decorations.

Dismissal of Classroom

* I will dismiss you to Dress out, not the timer, clock, or bell.
* Shoes are to be put on outside of classroom.

MOST IMPORTANT PROCEDURE

* **HAVE FUN AND DANCE YOUR HEART OUT!**